

ATTESTATION OF SERVICE

It has to contain the following pieces of information:

- applicant's personal details
- starting and finishing date of the service – the service preferably started after the applicant has earned his/her first degree
- exact name of job and position
- weekly number of working hours
- short list of tasks to be completed in the position
- short assessment of applicant's performance in the position
- aim of certificate – e.g.: The present document was issued on ...'s request and aiming to certify his/her work experience for further studies.
- tax and company registration number of employer
- contact details of employer
- date and place, seal and signature of employer